



कार्यालय प्रधानाचार्य, एस0एन0 मेडिकल कॉलेज, आगरा।

Phone No: 0562-2260353, 2463880 Fax No: 0562-2260965

Website: www.snmcagra.in E-Mail: deansnmc@yahoo.in

संख्या: एम0आर0यू0 / 2023 / ११८

दिनांक : २० / 06 / 2023

—सेवायोजन विज्ञप्ति—

इस चिकित्सा महाविद्यालय में **Multidisciplinary Research Unit (MRU)** को स्थापित किय जाने हेतु निदेशक, सूचना एवं जन सम्पर्क विभाग, लखनऊ के माध्यम से इस कार्यालय के विज्ञप्ति संख्या: ई0सी0-1 / 2023 / 484, दिनांक 24.05.2023 के द्वारा हिन्दी दैनिक सामाचार पत्रों में सेवायोजन विज्ञप्ति दिनांक 27.05.2023 को प्रकाशित किये जाने के क्रम में रिक्त पदों को भरे जाने हेतु पदों का विवरण निम्नवत् है—

Qualifications for various posts of MRU at S.N. Medical College, Agra.

Composition of MRU Staff

S N	Post/ Specialization	No. of Vacancies	Essential Qualification	Upper Age Limit	Duration	Consolidated Pay (INR)
1	Research Scientist – II (Scientist 'C') (Non-medical)	01 (UR)	1. First Class Post Graduate degree from a recognized University in Bio-technology/ Laboratory medicine/Microbiology. 2. Four years R&D/working experience in a Govt./Public Sector/Private Institutions in relevant field. OR 1. Second Class Post Graduate degree with Ph.D from a recognized University in Biotechnology/Laboratory medicine/ Microbiology. 2. Four years R&D/working experience in a Govt./Public Sector/Private Institutions in relevant field.	50 years	11 months	67,000/- + HRA
2	Research Scientist – I (Scientist 'B') (Non-medical)	01 (UR)	1. First Class Post Graduate degree from a recognized University in any of following subjects. OR 1. Second Class Post Graduate degree with Ph.D from a recognized University in any of the following subjects. (Biochemistry/ Microbiology/Biotechnology/Molecular Biology/Biostatistics/Statics/Virology.	50 years	11 months	56,000/- + HRA
3	Laboratory Technician	02 (UR)	B.Sc degree from a recognized university with 1 year's relevant experience/M.Sc degree as laboratory Assistant cum Data Entry Operator in Clinical/research laboratory in reputed institution. (Desirable Qualification) 1. Knowledge of Computer applications	40 years	11 months	20,000/- + HRA
4	Laboratory Assistant cum Data Entry Operator	01 (UR)	B.Sc degree from a recognized university or equivalent Laboratory technician degree. (Desirable Qualification) 1. Post graduate Diploma in computer application 2. Data evaluation experience.	40 years	11 months	20,000/-


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Additional Staff at MRU for Clinical Trials.

S N	Post/ Specialization	No. of Vacancies	Essential Qualification	Upper Age Limit	Duration	Consolidated Pay (INR)
1	Project Technical Officer (includes Statistician, Psychologist, Sr. Investigator, Sr. Technical Assistant, Sr. Health Educator, Medical Social Worker, Social Worker, Dietician, Audiologist, Physiotherapist)	01 (UR)	Graduate in science/relevant subjects/from a recognized university with five years work Experience from a recognized institution or Master's degree in the relevant subject.	40 years	11 months	32,000/-
2	Data Entry Operator	01 (UR)	Intermediate or 12 th pass in Science stream from recognized board with DOEACC 'A' level from a recognized institute and or 2 years experience in EDP work in Government, Autonomous, PSU or any other recognized organization. A speed test of not less than 15000 key depressions per hour through speed test on computer.	40 years	11 months	20,000/-
3	Laboratory Technician	01 (UR)	B.Sc degree from a recognized university with 1 year's relevant experience/M.Sc degree as laboratory Assistant cum Data Entry Operator in Clinical/research laboratory in reputed institution. (Desirable Qualification) 5. Knowledge of Computer applications	40 years	11 months	20,000/-
4	Senior Project Assistant (UDC)	01 (UR)	1. 12 th Pass or equivalent from a recognized board with 5 years experience of administrative work, or 1. Graduate in any discipline with 2 years experience of administration work, and 2. A typing speed of 35 wpm in English or 30 wpm in Hindi or 10500 KDPH in English or 9000 KDPH in Hindi	40 years	11 months	20,000/-

TENURE OF THE POST

Above posts are temporary in nature and will be filled up purely on contractual basis with initial appointments for Eleven (11) months as per rules and regulations of the MRU. The employment on these posts will be temporary, for a fixed term and shall automatically cease on expiry of term without any notice unless renewed or reemployment letter issued.

If the performance of the candidate is not satisfactory during any part of the tenure, the services of the candidate may be terminated with a notice period of 1 month. In case the candidate wishes to leave the contract, they may choose to do so with a notice period of 1 month.


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GENERAL TERMS AND CONDITIONS:


1. The vacancies mentioned are as per the sanctioning of Department of Health Research (DHR) for Multi-Disciplinary Research Unit. Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of DHR.
2. Those candidates who are employed in Central Govt./State Govt. /Union Territories/Statutory Bodies/ Research Organizations etc., should send their applications along with N.O.C through proper channel. However, they may send an advance copy of their application along with requisite documents so as to reach this office on or before the scheduled last date of submission of application.
3. Only those applications which are as per the prescribed format will be accepted. Incomplete/ unsigned application, applications without photograph or self-attested copies of requisite documents will be summarily rejected without any communication to the applicant.
4. The institute will not be responsible for any postal delay/late delivery of the application and those applications received by post after the scheduled last date of submission will not be accepted.
5. Principal, S. N. Medical College, Agra reserve all the rights for interpretation of any terms and conditions, or any query/questions arising in this context. The decision of Principal, S. N. Medical College, Agra will be final in all the respects. The area of jurisdiction is Agra only.
6. Candidates will not be reimbursed for travel allowance to attend interview/joining.
7. The candidate so employed for the purpose will be initially appointed for a period of 11 months. They can be reconsidered for reemployment subject to the conditions prevailing at that time like sanctioning of budget by DHR etc. The reemployment will be done only if the performance of the candidate is found to be satisfactory.
8. The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
9. Selected candidate(s) so appointed will not be entitled for any other financial/nonfinancial Benefits / facilities, or any special allowances except fixed consolidated emoluments as per the DHR rules and regulations regarding establishment of MRU.
10. The candidate(s) appointed will not be considered as regular employee of S. N. Medical College, Agra and will not be entitled for any service benefits in this regards. Further, the service of candidate will not be considered as a continuous service at the time of applying/appointment of any other post(s) of the Government of India or S. N. Medical College, Agra.
11. Central or state government taxation (as applicable) will be deducted at source from the consolidated/ fixed salary of candidate(s).
12. The candidate appointed shall work as per the duty assigned by the Nodal Officer, MRU, S. N. Medical College, Agra.
13. If any in-service candidate remains on leave for a continuous a period of seven (7) days or more, he/she will automatically be relieved from his/her post.
14. The contract may be terminated from either the MRU or the candidate in lieu of one month notice period/one month salary.
15. As per the guidelines of the project sanctioning agency.
16. The number of posts may vary.
17. Engagement of the above-advertised staff will depend on the availability of funds, functional requirements and approval of the competent authority. Therefore, we are not committed to fill up the advertised project human resource positions and the process is liable to be withdrawn / cancelled/ modified at any time.
18. The rates of the emoluments / stipend shown in the advertisement may vary according to the sanction of the funding agency of the project.
19. Cut-off age limit will be as on the last date of application.
20. Separate application should be submitted for each position. Allotment of project to the successful candidate will be decided by the competent authority at its discretion.
21. The persons engaged on human resource project positions will normally be posted at the study site; however, they can be posted to any other sites in the interest of research work.
22. The persons engaged on MRU Positions shall not have any claim on a regular post in SNMC, Agra or in any of its institutes or in any other government organizations and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment/absorption/regularization of service in funding agency or in SNMC, Agra.
23. SNMC, Agra reserves the right to terminate the positions even during the agreed contract period without assigning any reason.
24. Candidate must bring his/ her duly filled in application form in the prescribed format with a recent passport size colour photograph along with a detailed bio-data / CV and all relevant documents; duly self- attested;


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- in proof of his/her educational qualifications [all certificates and marksheets from 10th standard onwards], working experience, age caste and photo id [Aadhar card/ Indian passport/ PAN card/ Driving Licence] etc.
25. SNMC, Agra reserves the right to cancel / modify the process at any time, at its discretion.
 26. The decision of the competent authority will be final and binding.
 27. SNMC, Agra reserves rights to consider or reject any application/candidature.
 28. The Selected candidate will have to join within 15 days of the declaration of results.
 29. It is NOT a permanent employment with SNMC, Agra.
 30. NO claim for any other regular post in SNMC, Agra shall be entertained.
 31. Candidate must send a completely filled application form.
 32. Incomplete applications or applications received after the due date will not be considered.
 33. Decision of the Recruitment Committee will be final.
 34. In case of a large number of eligible candidates after scrutiny of applications and it is not feasible to call all the candidates for an interview, the appointing authority may adopt suitable higher criteria for shortlisting the candidates. Who will be called for interview.
 35. Shortlisted candidates are required to submit a copy of application form with complete set of all self-attested certified copies of educational certificates/experience and photo identity along with original for verification at the time of Interview.
 36. **Interested candidates are invited to send their application on prescribed format (downloadable from www.snmcagra.ac.in) along with certificates latest by 05:00 pm on 30 June, 2023 to the office of Recruitment cell, Principal office, S. N. Medical College, Agra, Pin Code - 282002 only by registered/speed post.**
 37. **Application received after due date, time and incomplete in any form will not be considered.**
 38. Submission of incorrect or false information during the process of walk-in interview/or Personal discussion shall disqualify the candidature at any stage.
 39. No benefit of provident fund, Leave Travel Concession, Medical Claim etc. will be considered, since the posts are purely temporary basis.
 40. Mere fulfilling the essential qualification/experience does not guarantee for shortlisting/selection.
 41. No request for change of Date of Interview shall be entertained.
 42. Leave shall be applicable as per ICMR Guidelines.
 43. Experience shall be counted from the date of completion of minimum essential educational qualification.

General Instructions for Filling Application Form.

1. Please read the following instructions carefully before filling up of offline application form for above mention posts.
2. **Application Fees:- A demand draft of Persons with Benchmark Disabilities (PwBD) : Exempted from payment of fee, SC/ST/EWS/Women: Rs. 1500/- (including GST) For all others: Rs. 2000/- (including GST) payable in favor of "ICMR, M R UNIT, S.N. MEDICAL COLLEGE, AGRA" is mandatory as application fee.**
3. Candidates are advised to fill up the form in the format provided.
4. Please note that all the columns of the application have to be compulsorily filled up. In case of nil information for a particular column, 'N/A' is to be written. The form is to be filled up by the candidate himself/herself in Block Capitals with blue/black ballpoint pen. The form is to be filled up neatly without any overwriting. The use of corrective fluid (whitener) is not permitted. Column-wise instructions are as under: -
 - a. Name: Full name as written in Matriculation Certificate is to be written.
 - b. Mother's Name: Mother's name as written in Matriculation Certificate is to be written.
 - c. Father's Name: Father's name as written in Matriculation Certificate is to be written.
 - d. Gender: Male / Female
 - e. Present Address with Pin Code: Complete present address of the candidate with PIN code is to be written.
 - f. Mobile No: Self mobile No.
 - g. E-mail: Self Email address.
 - h. Date of Birth: Date of Birth as per Matriculation Certificate is to be written in DD/MM/YYYY format.
 - i. Declaration: The candidate should carefully read and understand the declaration before signing.
 - j. Signature of Applicant – The candidate should sign and put his/ her thumb impression in the specified areas in the application form.
 - k. Place & Date – Place and date to be filled up at the time of filling up of application form.


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Documents Required to be produced in Original at the time of interview

Filled application format
Photo Identify proof (Aadhar card/Driving Licence/Voter ID card/PAN card/Passport)
Address Proof (Aadhar card/Driving Licence/Voter ID card/PAN card/Passport)
Proof of date of birth (10 th Certificate/Birth Certificate)
Recent passport size photographs (two)
Relevant Marksheets and Certificates
Proof for date of birth
Graduation Degree Certificate
PG diploma certificate
PG degree certificate
Ph.D. degree certificate
Registration certificate for post-graduation, post degree/diploma (if applicable)
Final year mark sheet of qualifying examination
Attempt certificates for graduation, post-graduation degree/diploma
Experience certificate(s) (if applicable)
Last drawn salary slip (if applicable)
NOC from the present employer (if applicable)
Copy of research publication(s) (if any)
GATE/NET clearance certificate. (If any)

*Along with one set self-attested photocopy of the documents

Note:

1. Candidate found not suitable in the document verification will not be allowed to appear the personal interview.
2. No photocopy facility is available at the institute. Candidate has to bring the photocopy of the required documents.


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Multi-Disciplinary Research Unit (MRU) – DHR (GoI)
S. N. Medical College, Agra
Application Form

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date: _____)

*Affix Passport
Size
Photograph
(Self Attested)*

Applicant's Detail
(Complete In Block Letters)

1. Name of Candidate: _____
(Surname)(First Name)(Middle Name)

**2. Father's Name /
Husband's Name:** _____
(Surname)(First Name)(Middle Name)

3. Date of Birth: DD / MM / YYYY

4. Sex: Male Female

5. Current Postal / _____

Correspondence Address _____

Address _____

City: _____ **Pin** _____ **State:** _____

5. Telephone Numbers (with area code)

Phone: _____ **Mobile:** _____

6. E-mail Address: _____

7. Academic Qualifications: (Attach Separate sheet if required)

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

(Only self- attested copies of the documents is to be submitted)

8. Research Publication : (Attach Separate sheet including details of : Authors, Title of Paper, Journal, Year of Publication, Volume, Page Number)

Number of Research Publications	National Journal		International Journal	
	Name	Impact Factor	Name	Impact Factor

9a. Present employment:

Designation	Name of Organization/ Employer	Duration		Experience (In Years & Months)	Monthl y salary
		From	To		

9b. Past Work Experience:

Designation	Name of Organization/ Employer	Duration		Experience (In Years & Months)	Monthl y salary
		From	To		

(Attach separate sheet if required)

9. If selected willingness to join within [] days

DECLARATION

I confirm that the information given in this application is true and correct to the best of my knowledge and belief. I further undertake that if at any stage it is discovered that an attempt has been made by me, willfully to conceal or misrepresent the facts, my candidature/appointment shall be summarily rejected without any notice.

Place: _____

(Signature of the Applicant)

Date : _____

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick ((√) in the appropriate box)

S. No	Name of the Document	Submission Status	
		Yes	No
1	Filled application format	Yes	No
2	Photo Identify proof (Aadhar card/Driving Licence/Voter ID card/PAN card/Passport)	Yes	No
3	Address Proof (Aadhar card/Driving Licence/Voter ID card/PAN card/Passport)	Yes	No
4	Proof of date of birth (10 th Certificate/Birth Certificate)	Yes	No
5	Recent passport size photographs (two)	Yes	No
6	Relevant Marksheets and Certificates	Yes	No
7	Proof for date of birth	Yes	No
8	Graduation Degree Certificate	Yes	No
9	PG diploma certificate	Yes	No
10	PG degree certificate	Yes	No
11	Ph.D. degree certificate	Yes	No
12	Registration certificate for post-graduation, post degree/diploma (if applicable)	Yes	No
13	Final year mark sheet of qualifying examination	Yes	No
14	Attempt certificates for graduation, post-graduation degree/diploma	Yes	No
15	Experience certificate(s) (if applicable)	Yes	No
16	Last drawn salary slip (if applicable)	Yes	No
17	NOC from the present employer (if applicable)	Yes	No
18	Copy of research publication(s) (if any)	Yes	No
19	GATE/NET clearance certificate. (if any)	Yes	No

(Only self- attested copies of the documents is to be submitted)